

CCRC Committee Meeting

14 August 2023	
Attendees	Rob Plummer Stephen Hall Gordon Bell Carol Littlewood Jules Anderson Paul Conniff Anna Conniff
Agenda	Discussion on Medical Incident report and recommendations/ actions

Issue		Action
Who to share report with	The anonymised report will be posted on the club's shared drive and members will have their attention drawn to it. A copy will be sent to the SCRA (Stewart Mack)	Stephen Hall Rob Plummer
Crew response	It was noted that overall the crew had responded very well to the incident.	
Policy document for on the water safety	A simple document should be produced to ensure that crew leads have the basic skills and knowledge to take the boat out and handle such a situation To include: drift test, rope handling, distress wave, VHF radio calls	Stephen/ Rob Reviewed by Jules/ Gordon
Training session for Crew Leads	Have an afternoon going through the skills required for a crew lead on the water	??
Knowledge sharing	Crew leads are to be encouraged to share a topic each time they go to enhance rowers abilities and raise the knowledge within the club to make it safer for all. Examples: - radio calls, rope handling, steering for novices Crew leads to read VHF handbook	Crew leads Anna
Cox's Bag	Replace used silver foil Laminate chart of our rowing area	Paul Stephen
Safety Equipment	Tow rope in Spirit Storage of tow rope Acquire Drogue anchor	Rob – done Gordon Rob
Practice with RNLI	Set up an evening session with the RNLI. To practice casualty transfer / towing and ideally with more than one crew	Rob